

Business Services **Application Form**

Business Saver 40 **Line Transfer**

Business Saver 40 offers a 40GB monthly broadband allowance and costs are inclusive of line rental.

We offer services for calls, line rental, broadband and installation of both analogue and digital lines. We would recommend you take a few moments to read the product information on our web-site, at www.thephone.coop/business

Business Saver 40 is delivered a LLU (Local Loop Unbundled) service which is delivered outside the normal Openreach network. For this reason some calling features and higher care levels are not available, please see our website for full details.

To place an order:

- 1) Complete your business details on the '**Service Agreement**'
- 2) Complete a separate '**Order Form**' for each site for which you require services:
- 3) Then enter details in the relevant section, as follows:

Line Transfer: Please complete all sections

Return to:

Fax: 0845 458 9075

Post: Business Sales
The Phone Co-op
FREEPOST 1922
Chipping Norton
OXON
OX7 5BR

If you have any questions about our Business Services, or this form, please contact our Sales Team on **0845 458 9070** or email sales@thephone.coop.

All prices quoted exclude VAT



Service Agreement

Business Information

Registered Co Name			
Trading Name (if different)			
Company Reg. No.			
Address			
Town		Post Code	
Landline Tel:		Mobile No:	
Contact Name		Title	
Contact e-mail			
Accounts Contact		Title	
Account e-mail			
Trading Address (if different)			
Town		Post Code	

Is your business? Ltd [] Sole Trader [] Partnership [] Public Sector [] Co-op [] Charity []

Billing address (if different from above):

Organisation Name			
Address			
Town		Post Code	
Phone No.		Fax No	
If you would prefer to receive your bills by post please tick here (a £1.25 monthly fee applies)			[]

Please supply: Copy of Headed Paper and recent Utility bill

What is the approximate monthly value of this order? £.....

Your Phone Co-op Account number if applicable:	
Please state how you were referred to The Phone Co-op along with any relevant agent or promotion code:	
Please enter The Phone Co-op salesperson:	
Office use only- Credit Level Applied	

I agree to the Terms & Conditions of service (available on our website www.thephone.coop) and I am authorised by the above organisation to sign for these services.

Name			
Position		Date	
Director or Authorised Signature :			

Order Form

Line Transfer

Telephone number to Transfer:			
Site Name			
Address			
Town		Post Code	
Contact Number		Mobile No	
Contact Name			
Contact Email Address			

Please any required calling features (full details at: <http://www.thephone.coop/support/calling-features>)

1571 messaging		Caller Display		Withhold Number	
1571 Extra (Call Minder)		Call Diversion		Call Barring	
Call waiting		Choose to Refuse		Anonymous Call Reject	

Directory Entry: Directory enquiries only [] Ex-directory no calls []

Directory Business Name	
Directory Business Description*	

* Maximum of 3 words only

Additional Extras: (full details at: <http://www.thephone.coop/business/business-anytime>)

Service	Additional 10GB (£2.50)	Call Bundle (£10 anytime)	International Bundle (£5.00)	Mobile Add-on (£3.50)
Select	[<input type="checkbox"/>]	[<input type="checkbox"/>]	[<input type="checkbox"/>]	[<input type="checkbox"/>]

Router Requirements:

Equipment	Price	Please Tick
No router required / using existing hardware	N/A	[<input type="checkbox"/>]
Technicolor TG582N 4 Port Wireless Router	36.00	[<input type="checkbox"/>]
Additional Micro-filters (each)	£5.00	[<input type="checkbox"/>]

Newly formed businesses will be required to pay 100% of any hardware in advance. New customers to The Phone Co-op, with a trading history will be required to make a deposit of 50%.

NOTES:

1. With all Transfers there is a small period of downtime on the final day of the switch which can be around 4 hours.
2. With Saver 40 there are no supported redirect services should you move in the future as these are not available on the LLU network.
3. Due to the transfer process no MAC (Migration Authorisation Code) is required to switch your broadband.
4. Additional broadband usage outside your agreed bundle will be charged at £0.50 per GB

Order Form

To: The Manager	Bank/Building Society
Address	
Postcode	

6	7	5	1	4	6
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Instruction to your Bank or Building Society

Please pay The Phone Co-op Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Phone Co-op Limited and, if so, details will be passed electronically to my Bank/Building Society.

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Your Phone Coop Account Number:

Signature(s)
Date

DDI4

Banks and Building Societies may not accept Direct Debit Instructions from some types of account



This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank and Building Society.
- If the amounts to be paid or the payment dates change The Phone Co-op will notify you 14 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by The Phone Co-op Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

Order Form

Membership Application

As a customer of The Phone Co-op, you have the opportunity to affect the way we're run and take a share of our annual profits. How? By becoming a member.

Becoming a member of a co-operative means becoming part of a group of people who collectively own the organisation and decide how it should be run. Members of The Phone Co-op are entitled to vote at our Annual General Meeting, stand for the board of directors and get a share of our profits in the form of a dividend.

Joining The Phone Co-op couldn't be simpler: just fill in the form, send us your first investment of £1 (or more, if you like!) and become part of our exciting success story.

Full details at: <http://www.thephone.coop/membership/membership>

Contact Name			
Address			
Town		Post Code	
Email Address		Telephone No	

I/We wish to apply for membership of The Phone Co-op. I/We confirm that I/we am/are, or intend to become, a user of The Phone Co-op's services, and that I/we agree to be bound by the rules of the co-operative.

I/We enclose a cheque, payable to The Phone Co-op Ltd for the initial deposit of: £.....

Please charge my/our Credit / Debit card for the amount of my/our initial deposit of: £.....

Debit card – if Maestro, please provide issue number (A maximum of £100 may be invested by Credit Card.)

Card number:

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Visa

MasterCard

Expiry Date

Start Date

Security Number

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Signed: _____

Please print name: _____

(cardholder name for card payments)

Date: _____

Members should be aware that share capital in a co-operative is risk capital. Ultimately, if things were ever to go wrong for The Phone Co-op, your share capital would be at risk, although you are not liable for any sum beyond what you have invested.

Full details are available at: <http://www.thephone.coop/membership/investing-in-us#risk>