



Call Minder Standard

This exchange-based service answers calls and records messages on no reply or engaged. Up to 30 messages can be stored; maximum message length is 5 minutes.

If a message has been recorded while the line is engaged, Call Minder calls the home number at 10 minute intervals for up to 60 minutes and invites you to listen to the message.

An Interrupted dial tone alerts you to a waiting message. After listening, the message can be heard again, saved or deleted.

Call Minder can be accessed remotely to retrieve messages, change the number of rings before answer, and change the personal greeting and PIN. (For security, a PIN can only be changed from the home line.)

Instructions for Use

You can use your telephone keypad to do the following:

How to Access Call Minder from your own Phone

- Dial 1571. Call Minder will tell you how many messages you have as soon as you call.
- Press 1 on your telephone or say 1 to listen to your messages.
- Press 2 on your telephone or say 2 to change your personal options.

If the you choose to record a personal greeting, when the phone is either engaged or cannot be answered, the message service then answers with that greeting. The greeting can be up to one minute long.

Choosing the greeting that is heard by the callers:

From the main menu, choose Personal Options and

- Press 1 to listen to the greeting
- Press 2 to save the greeting and move on to the next stage
- Press 3 to re-record the greeting
- Press * to cancel the recording and return to the main menu

Choosing how long before Call Minder answers

You can change the number of rings before Call Minder answers the call, from four different settings:

- Immediate – 0 Rings 0 Seconds
- Short – 4 Rings 12 Seconds
- Medium – 7 Rings 21 Seconds (normal setting)
- Long – 10 Rings 30 Seconds

Setting up your PIN

You need your PIN to listen to your messages from phones other than your own. You will need to set this up on your home line first just following the instructions when you Press 2: personal options. For the security of your Call Minder service, you won't be able to choose a PIN with simple sequences of numbers such as 2222 or 1234. You can only change your PIN from your own phone.

How to Access Call Minder from another phone

1. Dial your own phone number.
2. On hearing the Call Minder greeting enter * and then your PIN number.

You can then customise the service from the Personal Options service. You can choose to change the following:

- Number of rings before answering
- Record your personalised greeting message,
- Change PIN

Notes

Customers on LLU services cannot have Call Minder. Customers on these services must apply for 1571 or 1571 Extra

Cost

£3.00 per month (including VAT).